

MIGRATION, RECEPTION AND SHARED LIVING SERVICE

1. Initial support
(in person or by phone)
2. Welcome interview: an assessment of your personal, social and legal situation (language, municipal register, healthcare, family, housing, etc.)
3. Referral to other services based on individual needs
4. Legal guidance and advice on immigration and residence matters
5. Support throughout your migration process
6. Awareness-raising activities aimed at preventing racism
7. Promotion of plans, programmes, and projects to tackle racism

INITIAL WELCOME SERVICE



THE FOLLOWING TRAINING PATHWAY IS OFFERED:

Module A: 90 hours of Catalan

Module B: 15 hours of introduction to the labour market

Module C: 15 hours of introduction to Catalan society and the local community

*** Aimed at newcomers to the Les Garrigues region.**

A minimum attendance of 75% of classes is required. Upon completion of all 120 hours an Initial Welcome Certificate will be issued, which is useful for immigration procedures such as residency based on exceptional circumstances, permit renewals, etc.

FOR MORE INFORMATION:

immigracio@garrigues.cat
973 14 26 58



Servei de Migracions,
Acollida i Vida Digna Compartida
Consell Comarcal de les Garrigues



Consell Comarcal de
Les Garrigues

MUNICIPAL REGISTRATION

A RIGHT AND A DUTY FOR EVERYONE,
AND AN OBLIGATION FOR LOCAL
COUNCILS

WHY IS THE MUNICIPAL REGISTER IMPORTANT?

- To be recognised as a resident of the municipality
- To access services such as healthcare, education, and social services
- To prove that you have been living in Spain, which is necessary for immigration procedures



Non-EU nationals without permanent residence must renew their registration on the municipal register every two years

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HOW DO I REGISTER?

GO TO THE CITIZEN SERVICES OFFICE AT
YOUR LOCAL COUNCIL

WHAT DOCUMENTS DO I NEED?

DOCUMENTS REQUIRED:

- A tenancy agreement or other document proving that you are entitled to occupy the dwelling
- Authorisation from the person named in the tenancy agreement
- Passport, NIE (Foreigner Identification Number), or asylum seeker's red card

NO FIXED ADDRESS:

- Passport, NIE or asylum seeker's red card
- Provide an address for receiving official correspondence and submit an application to register without a fixed address
- Attach all documents proving that you live in the municipality
- The local council may take steps to verify that you live in the municipality



WAS YOUR REGISTRATION REFUSED VERBALLY?

Complete the **REGISTRATION APPLICATION**
AND SUBMIT IT THROUGH THE OFFICIAL
REGISTRY at your local council

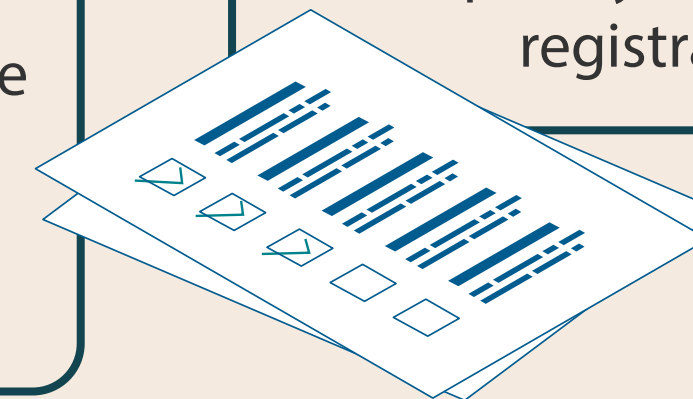
DID THE REGISTRY REFUSE TO ACCEPT YOUR APPLICATION?

Submit a **GENERAL APPLICATION** through the
local council's website *(you will need a digital
certificate)*

id
CAT

IF YOU RECEIVE NO REPLY WITHIN THREE MONTHS

Request a certificate from
your local council confirming
that your application is
deemed to have been
approved, so that you can
complete your municipal
registration.



IF THE DECISION IS NEGATIVE

- Submit an appeal within one month of receiving the letter
- Submit a complaint to the Catalan Ombudsman (Síndic de Greuges)
- File a complaint with the Office for Equal Treatment and Non-Discrimination



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EMPLOYMENT GUIDANCE IN LES GARRIGUES

AGES 16 - 35
WITH OR WITHOUT A NIE



- YOUTH INFORMATION POINT



- EDUCATION AND EMPLOYMENT PATHWAYS
- ADVICE ON STARTING A BUSINESS
- REGISTRATION WITH THE SOC (CATALAN EMPLOYMENT SERVICE) AS A JOBSEEKER
- REGISTRATION WITH THE YOUTH GUARANTEE PROGRAMME
- REFERRALS BASED ON INDIVIDUAL NEEDS

AGED OVER 35



- EMPLOYMENT GUIDANCE
- JOB VACANCY MANAGEMENT



- CV PREPARATION
- REGISTRATION WITH TALMA'S JOB BOARD



Q LOOKING FOR A JOB?

FOR MORE INFORMATION:

immigracio@garrigues.cat
973 14 26 58



Casal Marino
Les Borges Blanques



Municipal Library
La Granadella



Les Borges Blanques
Town Council



CEI
Les Borges Blanques



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JOB SEARCH CHANNELS

Les Garrigues Youth Office
Carrer Ave Maria, 14
25400 Les Borges Blanques
Tel: 973 14 34 47

Register with the Catalan
Employment Service (SOC)
Lleida Employment Office:
Carrer Pere de Cabrera, 24, Lleida
Tel: 930 886 200

Online job boards

- Feina Activa: feinaactiva.gencat.cat
- IMO Lleida: imolleida.paeria.cat
- A-punt Talma: talma.portalemp.com
- InfoJobs.com
- LinkedIn: linkedin.com
- Les Garrigues job board:
borsa.ccgarrigues.com

Social media, eBando, and the press

Employment agencies

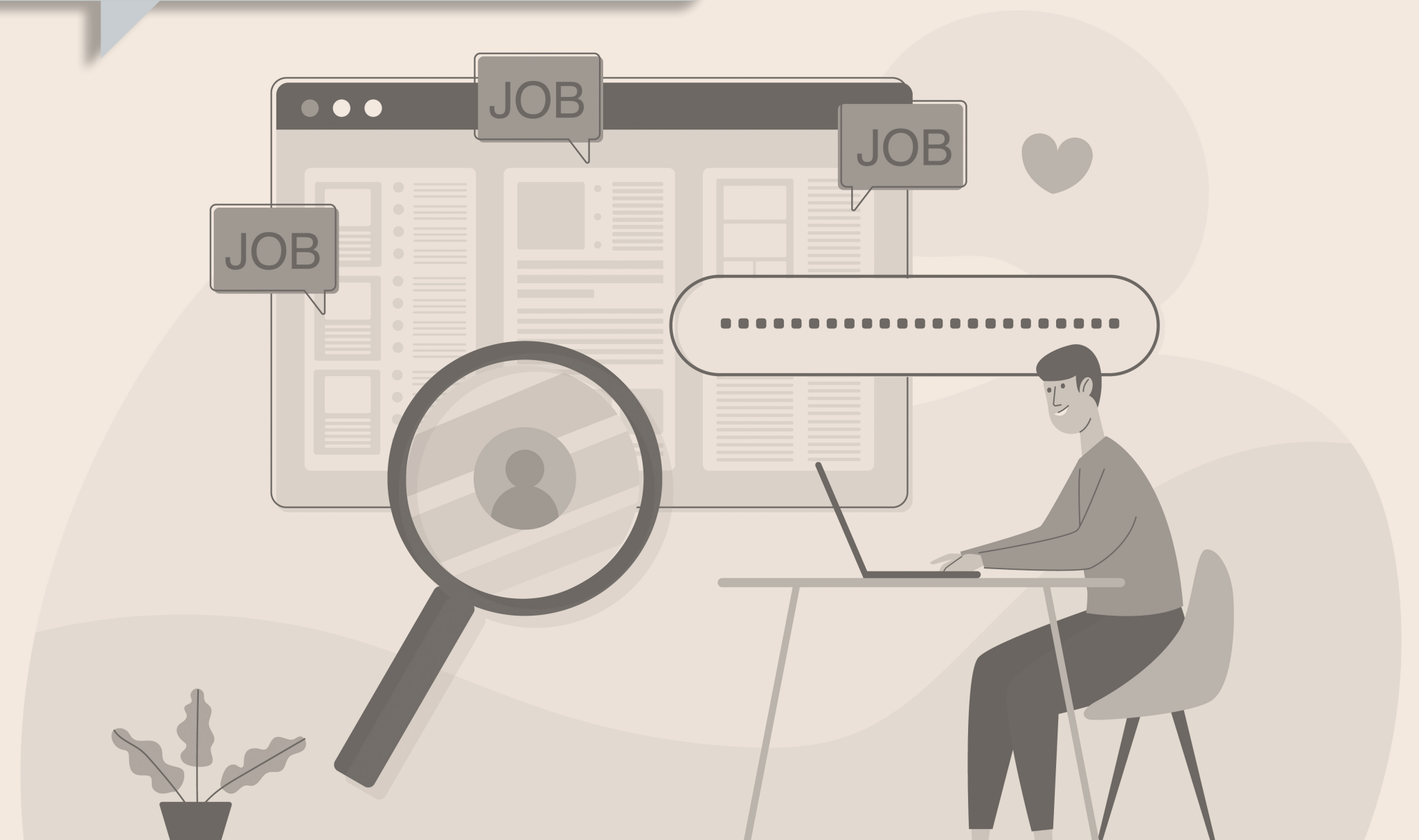
- A-punt
- Orienta Aspid programme

Temporary employment agencies

- Randstad: 973 600 012
- Adecco: 973 23 85 17

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